

District 10 Educational Policy

Education:

1. The educational monies granted by District 10 shall be sent to the Treasurer of the requesting Unit. The individual Unit shall be responsible for distributing the funds to the individual Clubs.
2. The primary intent of the District 10 Educational Reimbursement Policy is to support clubs and units finding new members who are not currently playing in club games or are not members of the ACBL. There are 2 areas of reimbursement:
 1. District 10 will complement the ACBL advertising program by matching the Unit's reimbursement of advertising costs up to 12.5% of \$1,000 per project.
 2. District 10 will match Unit's participation with financial support of up to \$1,000 per year per Club for educational expenses including instructor fees and reasonable refreshment costs.
3. District 10 will match the individual Unit reimbursement up to \$25.00 for training for one Tournament Assistant Candidate per club per year.
4. All requests for reimbursement for educational expenses must be submitted by a Unit Official (President, Vice-President or Educational Liaison) using the attached or a similar form. The request for reimbursement must indicate the total number of students attending the course, the dates of instruction, and the number of new ACBL members (if any). The request for reimbursement shall also include the amount of reimbursement that the Unit has provided for each expense. The District 10 reimbursement shall not exceed the Unit's reimbursement. The request may be submitted by e-mail from a Unit Officials home e-mail account or may be mailed to the District 10 Educational Liaison. All mailed reimbursement requests shall have the receipts (or copies) attached and be signed by a Unit Official. Upon receipt, the District 10 Educational Liaison shall issue a request for payment to the District 10 Treasurer for immediate payment. The District 10 Treasurer shall issue the payment and notify the Educational Liaison of the check issuance. The Educational Liaison shall notify all Officers of District 10 of the request for reimbursement.
5. Requests for all types of reimbursements must be submitted within three (3) months of the completion of the course of instruction. (Effective January 1, 2011)
6. The Mid-South Bridge Conference (District 10) has committed up to \$10,000 per year for its Educational Reimbursement Program Multiple requests may be submitted from the same Unit. However, preference will be extended to Units that are making their first submission.
7. The District Educational Liaison will report at each District 10 meeting all previously paid reimbursements for the current year, any outstanding reimbursements pending, and the current net balance of the \$10,000 Educational Reimbursement Fund

